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ABSTRACT

In fiscal year 1984, the Illinois Community College Board initiated a statewide program review and evaluation process, through which each of the Illinois public community colleges has implemented a review process to evaluate both instructional programs and student/academic support services. Each college designed a program review process to serve its own needs. Eight colleges have established "a screening model," which begins with an annual screening of statistical data available on all instructional programs. Based on these data, individual programs are selected for either a more focused review of a particular problem or a comprehensive review. A "proportional model" is used by 33 colleges. This model involves the pre-selection of approximately 20% of the college's programs for comprehensive review each year. The individual units selected for evaluation conduct a detailed self-study, which is then reviewed and verified by a college-wide committee or an external review team. Four colleges have established a "divisional model," a process which is similar to the proportional model in that the process begins with a self-study and culminates in college-level action; but rather than pre-selecting 20% of the programs for review, the college selects a particular organizational division for review each year. Thus, the number of programs reviewed may differ substantially from year to year. A "combination model," which integrates aspects of the "screening" and "proportional" models, is used by five colleges. During fiscal year 1987, 1,556 instructional programs and 127 student and academic support services programs were reviewed. As a result, 39 programs (3%) are being withdrawn or phased out, and 101 (6%) have been rescheduled for further review. (EJV)

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FISCAL YEAR 1987 PROGRAM REVIEW SUMMARY REPORT

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Illinois Community College Board

FISCAL YEAR 1987 PROGRAM REVIEW SUMMARY REPORT

REPORT: In fiscal year 1984, the Illinois Community College Board initiated a statewide program review and evaluation process. Through this process each of the Illinois public community colleges has implemented a systematic, college-wide program review process to evaluate both instructional and student and academic support services programs within each five-year period. Program need, cost, and quality are among the criteria used to evaluate each program and each college submits an annual report on the findings and actions taken on each program reviewed during the year. Since fiscal year 1984, when the review process was implemented, the colleges have reviewed nearly 6,000 instructional programs (duplicated count), have made major modifications to many of these programs, and have identified over 180 programs for withdrawal through this process. Fiscal year 1987 represents the fourth year of the first five-year review cycle. The report that follows summarizes the fiscal year 1987 program review reports submitted on August 1 by each of the community colleges.

Community College Program Review Report Summary

Each community college may design a program review process to serve its needs. While each college's process is, thus, to some extent unique, several general approaches are discernible. Eight colleges have developed processes that begin with an annual screening of statistical data available on all instructional programs from which individual programs are then selected for either a more focused review of a particular programmatic problem or a comprehensive review. This process has been labeled the "screening model" in Table 1.

Thirty-three colleges have established processes that pre-select approximately twenty percent of the college's programs for comprehensive review each year. This process normally begins with a detailed self-study by the individual units selected for review. The self-study is then reviewed and verified either by a college-wide committee or an external review team which makes recommendations for action to the president or board of trustees. This process has been labeled the "proportional model" in the table.

Four colleges have established a process similar to the proportional model in that the process begins with an individual unit self-study and culminates in college-level action; but rather than pre-selecting twenty percent of the college's programs, the college selects a particular organizational division within the college for review each year. Thus, the number of programs reviewed may differ substantially from year to year. This process has been labeled the "divisional model" in the table.

Five colleges have established a process that is a combination of both the screening model and the proportional model in that while approximately twenty percent of the college's programs are reviewed each year, some of the programs are reviewed comprehensively while others receive a focused review. In the table, this process is labeled the "combination model."

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The individual college program review reports show that 1,556 instructional programs and 127 student and academic support services programs were reviewed by the 50 colleges in fiscal year 1987. Table 1 on the following pages identifies the number of programs reviewed by each of the colleges, the type of process used, and the kind of actions taken on instructional programs only. The number of programs reviewed varies by the type of review process used. For those colleges using the screening model, for example, the number of instructional programs listed as reviewed includes all entries on the college's ICCB MIS Curriculum Master File. Thus, those colleges offering a general AA and a general AS degree program and using the screening model are credited with reviewing only two programs, while those using a proportional model have been credited with reviewing any individual arts and sciences disciplines within a general AA or general AS degree program that they reviewed in fiscal year 1987.

The actions taken as a result of program review are listed in the table only for instructional programs because the kinds of actions that can be taken to improve the diverse student and academic support service programs vary so widely. As a result of the fiscal year 1987 review of instructional programs, 39 programs (3 percent) are being withdrawn or phased out, and 101 programs (6 percent) have been rescheduled for further review in fiscal year 1988 before final action is determined. The remaining programs will continue to be offered with a variety of improvements or modifications made as a result of the review process. A listing of the programs to be withdrawn or phased out is found in Table 2.

State-Level Program Review

The ICCB staff program review has two facets: The review of the colleges' annual review reports and the coordination of the program review process with other state agencies. After reading each college's program review report, the staff prepared a letter to each college providing suggestions for improvement in the process when appropriate. Each college's process is being examined in greater detail to determine compliance with the standards as part of the fiscal year 1986 through 1988 recognition visit cycle. Most of the colleges that have undergone recognition in the last two years have been in compliance and examination of their processes has revealed that, for the most part, the colleges have developed processes that result in many program improvements.

The ICCB staff is working with the staffs of both the Illinois Board of Higher Education (IBHE) and the Illinois State Board of Education (ISBE) to coordinate and consolidate the program review process for community colleges with these agencies. Since it is the IBHE that has statutory authority "to review periodically existing programs of instruction...and to advise the appropriate board of control if the contribution of each program is not educationally and economically justified," a copy of each college's annual report was provided to the IBHE staff for review. The IBHE staff is focusing its review this year on the occupational programs in welding, human services, apprenticeship, CNC/robotics, aviation, and agri-business and production that were reviewed by individual colleges. In addition, counseling service reviews

were also examined. Nineteen colleges have been asked to provide additional information or clarification as a result of this statewide review. The staff will prepare a report on both community college and university program review for presentation to the IBHE in the spring.

As part of the inter-agency agreement, the ICCB and ISBE staffs have been working for the past two years to consolidate the program review efforts for community college occupational program review into a single process. A proposed procedure and format has been developed by a team of independent consultants, and the first phase was pilot tested by two community colleges in fiscal year 1987. It is hoped that the combined process can be implemented in fiscal year 1989, the beginning of the second ICCB five-year program review cycle.

Illinois Community College Board

Table 1

FISCAL YEAR 1987 PROGRAM REVIEW SUMMARY

District/ College Name	Number of Programs Reviewed		Actions on Instructional Programs			Type of Review Process
	Inst'l	Other	Number Continued/ Improved/ Modified	Number Continued for Review in FY 1988	Number to be Phased out/ Withdrawn	
Belleville (522)	25	3	25	--	--	Proportional Model
Black Hawk - Quad (50301)	All (106)	22	106	--	--	Screening Model
Black Hawk - East (50302)	All (60)	8	57	3	--	Screening Model
CCC - Kennedy-King (50801)	21	3	9	12	--	Proportional Model
CCC - Loop (50802)	17	4	13	--	4	Proportional Model
CCC - Malcolm X (50803)	13	1	9	1	3	Proportional Model
CCC - Truman (50804)	11	1	9	1	1	Proportional Model
CCC - Olive-Harvey (50805)	28	5	25	--	3	Proportional Model
CCC - Daley (50806)	27	2	22	--	5	Proportional Model
CCC - Wright (50807)	19	4	17	--	2	Proportional Model
CCC - City-Wide (50809)	48	1	30	15	3	Proportional Model
Danville (507)	All (66)	0	65	--	1	Screening Model
DuPage (502)	13	1	10	3	--	Proportional Model
Elgin (509)	16	1	16	--	--	Proportional Model
Harper (512)	29	4	29	--	--	Proportional Model
Highland (519)	21	1	14	6	1	Combination Model
Illinois Central (514)	58	5	45	13	--	Combination Model
IE - Lincoln Trail (52901)	14	2	14	--	--	Proportional Model
IE - Olney Central (52902)	15	2	13	1	1	Proportional Model
IE - Wabash Valley (52903)	13	2	13	--	--	Proportional Model
IE - Frontier (52904)	9	0	9	--	--	Proportional Model
Illinois Valley (513)	14	1	12	2	--	Proportional Model
Joliet (525)	All (128)	3	124	1	3	Combination Model
Kankakee (520)	5	0	5	--	--	Proportional Model
Kaskaskia (501)	15	1	10	--	5	Proportional Model
Kishwaukee (523)	15	1	15	--	--	Proportional Model
Lake County (532)	11	1	11	--	--	Proportional Model

Illinois Community College Board

Table 1

FISCAL YEAR 1987 PROGRAM REVIEW SUMMARY
(Continued)

District/ College Name	Number of Programs Reviewed Inst'l	Other	Actions on Instructional Programs: Number Continued/ Improved/ Modified	Number Continued for Review in FY 1988	Number to be Phased out/ Withdrawn	Type of Review Process
Lake Land (517)	25	1	24	--	1	Proportional Model
Lewis & Clark (536)	10	5	10	--	--	Proportional Model
Lincoln Land (526)	All (88)	6	70	18	--	Screening Model
Logan (530)	0	1	--	--	--	Divisional Model
McHenry (528)	18	1	18	--	--	Combination Model
Moraine Valley (524)	1	2	1	--	--	Proportional Model
Morton (527)	ALL (50)	2	50	--	--	Screening Model
Oakton (535)	4	6	4	--	--	Proportional Model
Parkland (505)	19	2	18	1	--	Proportional Model
Prairie State (515)	37	1	34	2	1	Proportional Model
Rend Lake (521)	All (53)	1	48	5	--	Screening Model
Richland (537)	8	0	6	2	--	Divisional Model
Rock Valley (511)	61	2	56	--	5	Proportional Model
Sandburg (518)	13	1	12	1	--	Proportional Model
Sauk Valley (506)	9	3	9	--	--	Proportional Model
Shawnee (531)	21	1	12	9	--	Proportional Model
Southeastern (533)	19	1	19	--	--	Proportional Model
Spoon River (534)	16	0	15	1	--	Proportional Model
State C C (601)	0	1	--	--	--	Divisional Model
Thornton (510)	13	0	13	--	--	Divisional Model
Triton (504)	All (189)	5	185	4	--	Screening Model
Waubonsee (516)	All (85)	4	85	--	--	Screening Model
John Wood (539)	0	2	--	--	--	Combination Model
Total	1,356	127	1,416	101	39	

*Includes arts and sciences disciplines not included in the total number of instructional programs for colleges using screening or divisional processes.

Illinois Community College Board

Table 2

CURRICULA TO BE WITHDRAWN AS A RESULT OF FISCAL YEAR 1987 PROGRAM REVIEW

Dist. No.	District/ College Name	Title of Curriculum	Type of Curriculum
501	Kaskaskia	Medical Records Technology	AAS
		Health, Safety, and Environment	40 hour general studies certificate
		Intellectual and Cultural	40 hour general studies certificate
		Improving Family Circumstances	40 hour general studies certificate
		Community and Civil Defense	40 hour general studies certificate
507	Danville	Cosmetology	36 hour occupational certificate
508	Loop	Teaching High School	AA
		Elementary Teaching	AA
		Optometry	AA
		Secretarial-Hospital	9 hour occupational certificate
	Malcolm X	Journalism	AA
		Health Facilities Manager	AAS
		Law Enforcement	9 hour occupational certificate
	Truman	Data Processing	12 hour occupational certificate
	Olive-Harvey	Optometry	AA
		ABE	30 hour certificate
		ASE	30 hour certificate
	Daley	Clerical Basic	15 hour occupational certificate
		Clerical Advanced	30 hour occupational certificate
		Typing	15 hour occupational certificate
		Word Processing	Achievement award
		Merchandising and Marketing	15 hour occupational certificate
	Wright	Mechanical Technology	AAS
		Recreational Leadership	32 hour occupational certificate
	City-Wide	Mid-Management Executive Housekeeping	30 hour occupational certificate
		Dietetic Tech-Nutrition	AAS
		Mental Health Associate-DD	32 hour occupational certificate
511	Rock Valley	Fluid Power Technology	AAS
		Fluid Power Technology Certificate	26 hour occupational certificate
		Basic Fluid Power	9 hour occupational certificate
		Intermediate Fluid Power	7 hour occupational certificate
		Advanced Fluid Power	7 hour occupational certificate
515	Prairie State	Afro-American Studies	ALS
517	Lake Land	Welding	31 hour occupational certificate
519	Highland	Air Conditioning, Refrigeration and Heating	32 hour occupational certificate
525	Joliet	Transportation	AAS
		Transportation	30 hour occupational certificate
		Public Administration	30 hour occupational certificate
529	IE - Olney Central	Masonry	11 hour occupational certificate

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